

**TRIADELPHIA RIDGE ELEMENTARY SCHOOL (TRES) PTA, INC.
GENERAL MEMBERSHIP MEETING**

DATE: 9/6/17

LOCATION: TRES Media Center

President Kathy Broadbent called the meeting to order at 7:05 pm. The attached attendance sheet serves as roll call of members present at the meeting.

I. President's Report (Kathy Broadbent)

A. Approval of General Membership Meeting Minutes

This was the first general meeting of the 2017-2018 academic school year.

B. General Membership Meeting Agenda – Attached

C. Introductions

D. Administrative Items

1. PTA Room

- a. Discussed location and use (make copies, maintain supplies). Local family donates toner and services the copier – Information is located on the copier.

2. Communication

- a. Kathy Broadbent advised members to email / text ((443) 362-1100) her with any questions, concerns, information, etc.
- b. Members can also communicate with her or any PTA Board Member via FB.
- c. President and Treasurer mailboxes are located in Teachers' Lounge.
- d. If school communication is needed, please let the Board know. The Board can help with distributing information via FB (China Williams – 2nd Vice President) and via PTA website (Jennifer Kennedy – Secretary).

- e. Members can also distribute information via students' Friday Folders.
 - i. # of Students / Grade Level information is located in TRES Copy Room.
 - ii. Stickers located on counter indicate grade level. If you wish to send something home, please place your materials at the appropriate grade(s) location (or note "All Students).
 - iii. Deadline for submission for Friday Folders is Tuesday afternoon (or first thing Wednesday morning)
 - iv. Try to use half-sheets / colored sheets / black ink for distribution.
 - v. Only distribute information to youngest TRES family member.
 - f. Victoria Budich (Treasurer) has been receiving phishing email requests to transfer money. PTAHC was notified of phishing requests and distributed alert to membership. TRES PTA updated Board members' email addresses to just include the general TRES PTA email address. Considering another way to remedy issue if current method is a hindrance.
3. General Membership Meetings will be on the second Wednesday of every month. The December (holiday) and June (end of school-year) meetings will likely be held at Kathy Broadbent's home or an alternative location.

II. Treasurer's Report (Victoria Budich)

A. Monthly Budget Review

- 1. The proposed 2017 – 2018 Budget will be posted to the TRES PTA website. Voting will be held during the 9/19/17 Back to School Night. Only current PTA members are allowed to vote.
- 2. Victoria Budich provided an overview regarding reimbursement requests.

III. Principal's Report / Administrative Updates (Dr. Tiffany Tresler)

- A. The year has gotten off to a very smooth start. Dr. Tresler is very proud to be a part of such a great school. She thanked the PTA for doing such a great job in providing the Back to School Staff Breakfast and the Kindergarten Back to School Night snacks.
- B. Dr. Tresler hopes to continue to improve home / school communication and is always looking for feedback to improve that communication. TRES started a new FB page and also linked the Twitter account so all tweets also go to the FB page. Dr. Tresler is hoping to send at least one tweet / post per each school day. Dr. Tresler also informed the Board that she posted a reference to the HCPSS superintendents' blog regarding school security.

- C. Flickr is no longer available due to county privacy concerns.
- D. Dr. Tresler can send up to two school-wide email notices per week and welcomed the PTA to tack onto or request for her to send out notices on behalf of the PTA.
- E. Dr. Tresler is looking into linking the HCPSS calendar to the TRES calendar. If it can be easily integrated, the PTA may also try to integrate our calendar with TRES'.
- F. If anyone has any Hurricane Harvey donations, please send them into school by 9/7/17. A HCPSS employee is going to drive the donations to Texas.
- G. From Front Office – Yankee Candle sales packets have goen home. TRES receives 50% of proceeds which helps supply such items as the school prize cart.

IV. **Delegates' Report (Rui Shao)**

- A. Kathy Broadbent provided PTACHC overview.
- B. Rui Shao and China Williams reported that PTACHC voted to lobby for the following proposed amendments to APFO legislation:
 - 1. Add a high school test
 - 2. Change capacity threshold to 100%
- C. Attend 9/11/17 meeting re APFO at 6:00 pm. Need to sign up on-line prior to 9/11/17 if people wish to speak. APFO is only reviewed every ten (10) years. Bring children. A rally will be held prior to the meeting. Wear yellow to demonstrate support.

V. **Committee Reports**

- A. Box Tops (Angelina Farace) – No Report At This Time
- B. Community Outreach (Mandy Campbell) – No Report At This Time
- C. Cultural Arts (Leia Raimondi) – No Report At This Time
- D. Family Socials (Julia Patrone & Rachel Jean-Baptiste) – No Report At This Time
- E. Fifth Grade Activities (Robyn Guerrasio / Amy Brewster)
 - 1. The 5th Grade Picnic is set for June 8, 2018 from 10:00 am – 2:00 pm.
 - 2. Mrs. Curtis will reserve the pavilion and the bus transportation.
 - 3. Victoria Budich will get the invoice to pay her directly.
 - 4. Dr. Tresler signed the necessary paperwork.

5. Amy Brewster requested guidance from Dr. Tresler and Mrs. Moraff re food allergy issues.

F. Health & Wellness (Erica Haycock) – No Report At This Time

G. Hospitality (Evie Callahan) – No Report At This Time

H. International Night (Jing Tian)

1. Received suggestions from previous chairperson and will plan with her.

I. Membership (Sarangi Parikh)

1. Kathy Broadbent informed the Board that the PTA will conduct No Hassle Fundraising again this year. If each family donated \$75, the budget would be covered.
2. At this point, the PTA is behind last year's membership numbers (170 members at the beginning of September).
3. Staff PTA Membership – Will discuss at a later time.

J. Memory Book (Shari Hammond)

1. Will have to modify previous protocol due to privacy issues. Doug Pindell – had discussed privacy at a PTACHC meeting. He has a list of secure portals. Strawbridge is ok.
2. Would like to have seven (7) volunteers who will come in and use the school camera (which can be checked out). The volunteers will take candid shots and use a dedicated computer in the Media Center to upload the photos to yearbook website. All photos will be online. Parent volunteers will sign NDA to take photos of kids.
3. The media center currently just has one camera that can be used to take memory book photos. Shari Hammond requested if the PTA can purchase a camera for this purpose. The Board discussed the possibility of using the camera for other events (e.g., doing a photo booth at the Retriever Rally) to offset the costs of purchase. TRES has to own the camera, but the PTA can donate and then utilize it). For tax purposes, it is better for TRES to purchase it.
4. Kathy Broadbent asked Board to structure out for each event how many volunteers each committee needs so the Board can put out a call for volunteers.

K. Parents Night Out Fundraiser (OPEN) – No Report At This Time

L. Retriever Rally (Julia Patrone & Rachel Jean-Baptiste)

1. Retriever Rally will be held on October 6, 2017.
2. Kathy Broadbent will submit a reservation for the ENTIRE TRES building from 4:45 pm - ???. (Ms. Moraff reminded Board to always reserve all areas, including parking lots for this type of event).
3. Volunteers are needed (and can do short-shifts).
4. Volunteers are also needed to take pictures.
5. Will be fun! Plan to come!

M. Reflections (OPEN) – No Report At This Time

N. Room Parent Coordinator (Dianne Egrie)

1. Kathy Broadbent will forward procedural information to Dianne Egrie.

O. Spirit Wear (Jen Levy)

1. Amy Brewster commended Jen Levy on the phenomenal job she has done with the Spirit Wear program. TRES is Team Ironmark's highest performing elementary school.
2. Store is open and orders can be placed. The last day to purchase Spirit Wear is September 29, 2017. Estimate delivery would be between two to four weeks.
3. Dr Tresler will send out text reminders at the five and one day prior to closure dates.

P. Staff Appreciation (Jianning Zeng)

1. ISO co-chair. Please let Kathy Broadbent know if anyone is interested in helping.

Q. STEM / LEGO League (Terry Bell) – No Report At This Time

R. Student Directory (Joanna Werner) – No Report At This Time

S. Talent Show (Amy Brewster and Robyn Guerrasio)

1. The Talent Show will be held on Friday, December 8th.
2. The basic groundwork has been laid.
3. Will send out event and try-out dates and dates for try-outs.

4. Need to figure out refreshments and requests for reimbursement.

T. Young Authors (Ran Wang & Jaime Luse)

1. Dianne Egrie (last year's committee chair) has the binder and procedure and will provide materials to Ran Wang and Jaime Luse.

VI. Special Orders / Unfinished Business

- A. The September General Membership Meeting did not include any business items that remained unfinished.

VII. New Business

A. Spring Event / Silent Auction

1. Kathy Broadbent reported that the PTA is considering doing a Spring Fundraiser / Adult Party this year.
2. If anyone is interested in heading up a Silent Auction, please let Kathy Broadbent know. If the Silent Auction is not done, the PTA still wants to do some type of spring event, i.e., Pottery Auction or any other kind of creative event.

VIII. Announcements

Faculty Liaison, Jessie Toth, thanked the Board for the omelets provided to the staff at the Back to School Breakfast. "You win us over with food each time." ☺

President Kathy Broadbent adjourned the meeting at (about) 8:15 pm.

Respectfully submitted,

Jennifer Kennedy, Secretary